



Central Midwest Regional Council of Carpenters' Welfare Fund

P.O. Box 1257, Troy, MI 48099
(800) 700-6756

Enhanced Member Benefit Website
CMRCCBenefits.org

Dear Member:

The Trustees of the Central Midwest Regional Council of Carpenters' Benefit Funds are pleased to announce a new combined member benefit website, CMRCCBenefits.org. This website has been fully updated to provide you with an effective way to access and manage your benefits.

The Website enables you to access benefit and personal information as well as communicate with the Benefit office and view helpful links regarding your benefits provided by the Plan.

To access your personal benefit information, such as your benefit elections, work history detail, and forms, you will need to register as a new user by clicking the *Create an Account* link at the top right-hand corner in the Login box. More detailed instructions are shown on the back of this letter. Once you are registered, you can access your personal benefit information by entering your **User Name** and **Password** (please keep these confidential). **Please note, only one User Name and Password is permitted per email address. If more than one person in your family requires website access, each must use a different email address.**

Every member, spouse, and dependent over the age of 18 will need to create their own login that will give them access to their own Protected Health Information (PHI). Each person that creates their own username and password will not have their PHI available for viewing by any other user.

Please contact the Benefit Office at (800) 700-6756 ext. 4 if you encounter any difficulty logging in or have questions regarding the Member Benefit website. You can also email the Benefit Office directly by using the "Contact Us" section of the website.

Please visit the enhanced Member Benefit website soon and see all that it has to offer!

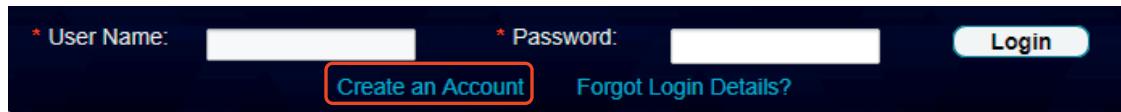
Board of Trustees,

Central Midwest Regional Council of Carpenters'
Fringe Benefit Funds

HOW TO REGISTER ON THE WEBSITE

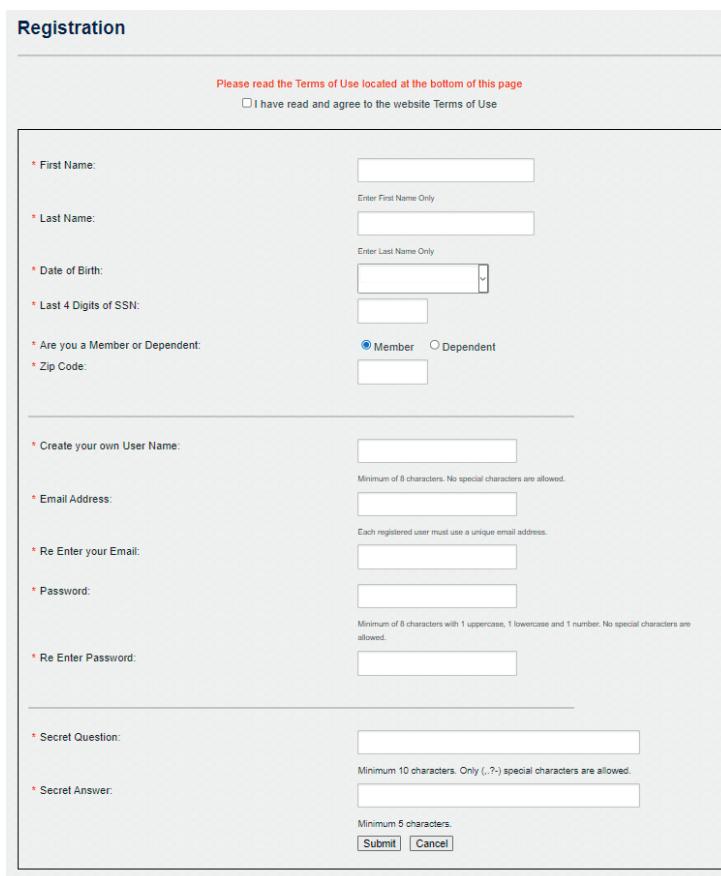
When registering for the first time, please follow these instructions:

- 1) From your computer or mobile device, connect to the CMRCCbenefits.org website.
- 2) Locate the Login box in the upper right-hand corner of the screen.
- 3) Click on “Create an Account” to get started.



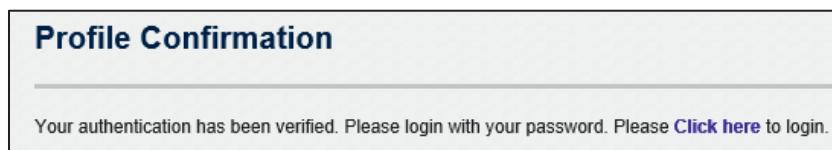
The image shows a dark-themed login interface. At the top, there are fields for "User Name" and "Password". Below these are buttons for "Login", "Create an Account" (which is highlighted with a red border), and "Forgot Login Details?".

- 4) The Registration Screen will display next. Please enter all information, as all fields are required. Once all information has been entered, please click “Submit” on the bottom of the screen.



The registration form is titled "Registration". It includes fields for First Name, Last Name, Date of Birth, Last 4 Digits of SSN, Member/Dependent status, Zip Code, Create your own User Name, Email Address, Re Enter your Email, Password, Re Enter Password, Secret Question, and Secret Answer. Each field has specific validation instructions and character requirements. At the bottom are "Submit" and "Cancel" buttons.

- 5) After registering you will receive an email notification with a link to confirm your registration. Your email address will also be used in the event you forget your username and password.



The confirmation screen is titled "Profile Confirmation". It displays a message: "Your authentication has been verified. Please login with your password. Please [Click here](#) to login." There is a small horizontal bar at the bottom of the box.