



# City of Detroit General Retiree Healthcare Trust

## Health Reimbursement (HRA) Claim Form - 2026

**Instructions:** To receive benefits from your HRA account, you must complete **ONE FORM** per patient, along with the following information:

**PLEASE NOTE:** The minimum amount that can be reimbursed must total \$25.00 per submission. **You MUST allow up to 10 business days for reimbursement.** All reimbursements for claims will be made payable to the member.

Retiree's Name: \_\_\_\_\_ Retiree's SS# \_\_\_\_\_  
or Alternate ID: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Patient Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

### **RECURRING PREMIUM REIMBURSEMENT – JANUARY TO DECEMBER 2026**

(MEDICARE PART B OR MONTHLY MEDICAL INSURANCE PREMIUMS ONLY)

#### **Reimbursement for:**

Medicare Part B  
Medical Insurance Premium

#### **Information Required:**

Statement from SSA showing monthly Part B amount  
Statement from Provider showing monthly premium amount

**Providers Name**

**Amount of Claim**

_____	_____
_____	_____

### **STANDARD REIMBURSEMENT**

#### **Reimbursement for:**

Medical Co-payments  
  
Dental  
  
Vision Services  
  
Prescription Payment or Co-Payment

#### **Information Required:**

Copy of your Explanation of Benefits Form (EOB).  
**Balance due statements are not acceptable.**  
A copy of your EOB. **Balance due statements are not acceptable. Orthodontic services will be paid for after services are rendered.**  
Copy of a detailed invoice listing the services rendered and the charge for each.  
A copy of the drug label stub or a printout from your pharmacy. **Cash register receipts are not acceptable.**

Type of Service (Medical, Dental, Vision, RX, Premium)	Providers Name	Date of Service	Amount of Claim
_____	_____	____/____/____	_____
_____	_____	____/____/____	_____
_____	_____	____/____/____	_____

By signing this form, I understand that benefits shall be paid in accordance with the City of Detroit General Retiree Healthcare Trust. (See the reverse side of this form for a brief description of covered benefits).

Retiree's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STANDARD REIMBURSEMENT** (continued from other side)**Reimbursement for:**

Medical Co-payments

Dental

Vision Services

Prescription Payment or Co-Payment

**Information Required:**

Copy of your Explanation of Benefits Form (EOB).

**Balance due statements are not acceptable.****A copy of your EOB. Balance due statements are not acceptable. Orthodontic services will be paid for after services are rendered.**

Copy of a detailed invoice listing the services rendered and the charge for each.

A copy of the drug label stub or a printout from your pharmacy. **Cash register receipts are not acceptable.**

Type of Service (Medical, Dental, Vision, RX, Premium)	Providers Name	Date of Service	Amount of Claim
		/ /	
		/ /	
		/ /	
		/ /	
		/ /	
		/ /	

**How will my (HRA) be Funded?**

At the first of each month, your HRA will automatically be credited with the amounts indicated below based on the categories outlined.

Non- Medicare Retiree Retired Prior to 1/1/2015	Amount
Non-Medicare Eligible (Pre-65)	\$140.00
Non-Medicare Eligible Spouse w/< \$75k Household Income on Public Exchange	\$140.00
Non-Medicare Eligible w/< \$75k Household Income on Public Exchange	\$190.00
Non-Medicare Eligible Duty Disabled	\$315.00
Non-Medicare-eligible Surviving Spouse married to retiree at time of retirement	\$140.00

Medicare Retiree Retired Prior to 1/1/2015	Amount
Medicare Eligible (65+ or disabled) who have elected to opt-out of the medical plans offered by the Trust	\$130.00
Medicare-eligible Surviving Spouse married to retiree at time of retirement	\$130.00

**Is there a time limit to file for HRA Benefits?**

Yes, HRA Claims must be filed by March 31<sup>st</sup> of the year following the Plan Year in which the expense was incurred.

**Where do I send my HRA reimbursement requests?**

Send these requests to:

City of Detroit General Retiree Healthcare Trust P.O. Box 4955  
Troy, Michigan 48099-4955

Fax: (248) 876-4355

Email: [CityofDetroitGeneralHRAclaims@benesys.com](mailto:CityofDetroitGeneralHRAclaims@benesys.com)