



City of Detroit General Retiree Healthcare Trust

City of Detroit General Retiree Healthcare (RHC) Trust Meeting Minutes
Tuesday, April 28, 2020 Regular Meeting
Offices of *BeneSys, Inc.*
700 Tower Drive, Suite 300
Troy, MI 48098

1:00 pm at Office of BeneSys, Inc., Troy, MI via Conference Call in Compliance with Executive Order 2020-4

I. Call to order and Roll call

- A. A Regular meeting of the Trustees of the Detroit General RHC Trust was called to Order by Chairperson Tom Sheehan at 1:01 p.m.
- B. **Board Members present at roll call:** *Present via phone* - Chairperson Thomas Sheehan; Trustee Chuck Gayney; Trustee Shirley Lightsey; Vice Chairperson Barbara Wise-Johnson; Trustee Roger Cheek; Trustee Doris Ewing; Trustee Floyd Allen. As five (5) Trustees are required to make a quorum and seven (7) were present, Chairperson Sheehan declared a quorum and the meeting proceeded.
- C. **Others Present:** Paul Kenney (*NEPC*); Aaron Castle (*Legal*), Violet Gjorgjevski (*BeneSys*), Dean Carlson (*BeneSys*), Jennifer Crosby (*BeneSys*)

II. Approval of Agenda

Motion was made by Trustee Lightsey and seconded by Trustee Allen to approve the agenda, as submitted. **Motion** passed unanimously.

III. Public Comment - None -

IV. Regular Meeting Agenda

Approval of Minutes

A. Proposed March 10, 2020 regular meeting minutes

Motion was made by Trustee Lightsey and seconded by Trustee Allen to approve the minutes of the March 10, 2020 regular meeting. **Motion** passed unanimously.

B. Proposed March 27, 2020 special meeting minutes

Motion was made by Trustee Lightsey and seconded by Trustee Cheek to approve the minutes of the March 27, 2020 special meeting. **Motion** passed unanimously.

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C. Proposed April 14, 2020 regular meeting minutes

Motion was made by Trustee Gayney and seconded by Trustee Lightsey to approve the minutes of the April 14, 2020 regular meeting. **Motion** passed unanimously.

V. Financial Reports

A. Fifth Third Trust Statement – March 2020

March 2020 Trust Statement for Fifth Third was provided and reviewed.

Motion was made by Trustee Ewing and seconded by Trustee Gayney to accept the Fifth Third statement as provided. **Motion** passed unanimously.

B. Wells Fargo Trust Statement – March 2020

March 2020 Trust Statement for Wells Fargo was provided and reviewed.

Motion was made by Trustee Gayney and seconded by Trustee Lightsey to accept the Wells Fargo statements as provided. **Motion** passed unanimously.

D. Garcia Hamilton Portfolio Review March 2020

Motion was made by Trustee Ewing and seconded by Trustee Wise-Johnson to accept the Garcia Hamilton Portfolio Review for March 2020 as provided. **Motion** passed unanimously

E. Bills for Approval

Invoices in the aggregate amount of \$42,202.56 were presented for payment from: DENCAP Dental (\$18,221.40); Golden Dental (\$22,935.72); Priority Health (\$1,045.44).

Motion was made by Trustee Wise-Johnson and seconded by Trustee Lightsey to approve and authorize payment of the invoices subject to availability of funds. **Motion** passed unanimously.

F. Fifth Third Bank Balances

Ms. Gjorgjevski provided balance amount from Fifth Third to ensure funds are available to submit invoices for payment and benefit payments to retirees.

VI. Administrative Reports

A. BeneSys Barometers through February 2020

The BeneSys Barometers were provided as follows:

Eligible by Month - A report showing number of eligible members by month through the month of February 2020. This report reflects the breakdown of eligible members by HRA, HAP, Blue Care Network, and Blue Cross Blue Shield Medicare Advantage,

Humana and Priority Health and a total of all participants. The number of total eligible participants, as of February 2020, was 7,353, which is an increase of 7 eligible participants from January 2020.

Income and Expenses by Month - A report showing the income and expenses, excluding investment income, for the months of February 2018 thru February 2020, was provided. This report shows an expense of \$1,723,811 at the end February 2020.

Investment Income by Month - A report showing the investment gain/loss for the months of February 2018 thru February 2020 was provided.

Fund Assets - A report showing the assets and equity of the Fund for months of February 2018 through February 2020 was provided for review. This report shows both assets and Fund equity have decreased since January 2020.

Benefit and Operating Costs by Month – A report showing the total benefit and operating costs for the months of February 2018 through February 2020 was provided.

Benefit Premiums Paid – A report showing the total premiums paid for medical, dental and vision for the months of February 2018 through February 29, 2020 was reviewed.

Motion was made by Trustee Gayney and seconded by Trustee Lightsey to accept the Barometers for February 2020. **Motion** passed unanimously.

B. 2019 – 2020 Cashflow Budget Forecast

A 2020 Cashflow Budget Forecast was provided and reviewed.

C. 2019 Deceased Members Report

A 2019 Deceased Members Report was provided and reviewed.

D. 2020 Deceased Members Report through April 21, 2020.

A 2020 Deceased Members Report was provided and reviewed.

E. Performance Guarantees 2019

Performance guarantees for 2019 were provided and reviewed.

F. Performance Guarantees 2020

Performance guarantees for 2020 were provided and reviewed.

Motion was made by Trustee Gayney and seconded by Trustee Lightsey to accept the 2019-2020 Cashflow Budget Forecast, 2019 and 2020 Deceased Members Reports and the 2019 and 2020 Performance Guarantees Reports. **Motion** passed unanimously.

VII. Financial Consultants

A. Cover Letter – Background for April 28, 2020 Meeting

B. Q1 2020 Performance Report and Asset Allocation Review

Motion was made by Trustee Ewing and seconded by Trustee Gayney to accept recommendation from NEPC to allocate \$6.5 million to CenterSquare U.S. REIT commingled fund. **Motion** passed unanimously.

C. Investing During a Pandemic

D. NEPC - Credit Market Review and Outlook

VIII. GRS Consulting - None -

IX. Legal

Attorney Castle provided the following information for The Board to review and discuss.

A. Executive Order 2020-48 Update

Motion was made by Trustee Ewing and seconded by Trustee Check to accept the Legal Report given by Attorney Castle. **Motion** passed unanimously.

X. New Business

A. Service Provider Review – BeneSys, Inc.

XI. Unfinished Business

A. 2019 Audit Data

BeneSys updated The Board that Plante Moran is reviewing documentation provided. No further documentation requested for completion of the 2019 Audit.

D. 2019 Actuary Data

BeneSys updated The Board that they have provided all requested documentation for completion of the 2019 Actuary Data. No documentation outstanding at this time.

XII. Correspondence

BeneSys provided the following communication to The Board for review.

A. Humana Direct Letter FAQ

B. Humana DMARD Therapy for RA

C. Humana Communications - April 2020

D. Market Withdrawal Notice: Ranitidine (Zantac) Market Recall

XIII. Trustee Comment/Open Forum

XIV. Adjournment

There being no further business a **Motion** was made by Trustee Lightsey and seconded by Trustee Gayney to adjourn the meeting at 2:41 p.m. **Motion** passed unanimously.

Respectfully submitted,

Jennifer Crosby, Plan Associate