



City of Detroit General Retiree Healthcare Trust

City of Detroit General Retiree Healthcare (RHC) Trust Meeting Minutes

Tuesday, August 11, 2020 Regular Meeting

Offices of *BeneSys, Inc.*

700 Tower Drive, Suite 300

Troy, MI 48098

12:30 pm at Office of BeneSys, Inc., Troy, MI via Conference Call in Compliance with Executive Order 2020-4

I. Call to order and Roll call

- A. A Regular meeting of the Trustees of the Detroit General RHC Trust was called to Order by Chairperson Tom Sheehan at 12:40 p.m.
- B. **Board Members present at roll call:** *Present via phone* - Chairperson Thomas Sheehan; Trustee Chuck Gayney; Trustee Shirley Lightsey; Vice Chairperson Barbara Wise-Johnson; Trustee Roger Cheek; Trustee Floyd Allen; Trustee Doris Ewing. As five (5) Trustees are required to make a quorum and seven (7) were present, Chairperson Sheehan declared a quorum and the meeting proceeded.
- C. **Others Present:** Aaron Castle (*Legal*), Jim Pranschke (GRS), Violet Gjorgjevski and Jennifer Crosby (*BeneSys*)

II. Closed Session

The Board entered closed session at 12:40 pm.

The Board returned to regular session at 1:10 pm.

III. Approval of Agenda

Motion was made by Trustee Lightsey and seconded by Trustee Cheek to approve the agenda, as submitted. **Motion** passed unanimously.

IV. Public Comment - None -

V. Regular Meeting Agenda

Approval of Minutes

A. Proposed July 28, 2020 regular meeting minutes

Motion was made by Trustee Wise Johnson and seconded by Trustee Lightsey to approve the minutes of the July 28, 2020 regular meeting with a correction to section XI C that the Board requested BOTH percentages and wait time data. **Motion** passed unanimously.

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VI. Financial Reports

A. Fifth Third Trust Statement – July 2020

Motion was made by Trustee Cheek and seconded by Trustee Lightsey to accept the Fifth Third Trust Statement for July 2020 Trust Statement for June 2020 as provided. **Motion** passed unanimously.

B. Garcia Hamilton Portfolio Summary – June 20, 2020

C. Bills for Approval

Invoices in the aggregate amount of \$871,172.62 were presented for payment from: BCBS MA (\$432,787.70); BCBS Dental (\$88,265.83); BCN (\$56,330.76); Delta Dental (\$53,129.96); DENCAP (\$17,678.60); Golden Dental (\$20,324.53); HAP (\$156,203.29); Heritage Vision (\$22,219.72); Humana (\$12,699.30); Segal Bryant & Hamill (\$6,609.43; VanOverbeke, Michaud & Timmony (\$4,923.50).

Motion was made by Trustee Wise Johnson and seconded by Trustee Lightsey to approve and authorize payment of the invoices subject to availability of funds. **Motion** passed unanimously.

D. Fifth Third Bank Balances

Ms. Gjorgjevski provided balance amount from Fifth Third to ensure funds are available to submit invoices for payment and benefit payments to retirees.

VII. Administrative Reports - None

VIII. Financial Consultants - None

IX. GRS Consulting

B. 2021 Renewal Options

Mr. Pranschke presented the Board with 2021 Benefit Renewal Options. Best and Final Offers received from all Health Insurance vendors. Options reviewed and discussed in detail by the Board.

Motion was made by Trustee Lightsey and seconded by Trustee Allen to approve Option 3 (Enhanced PPO Benefit) with an equal contribution from the Trust for each member under all plans subject to HAP providing information for 2022. **Motion** passed with 5 Yeas and 2 Nays.

Motion was made by Trustee Gayney and seconded by Trustee Wise Johnson to increase the HRA contribution by \$5 per month amount for each category for 2021. **Motion** passed unanimously.

X. Legal

A. Restatement of RHC Trust Agreement

Attorney Castle presented the Restatement of RHC Trust Agreement for the Board to review.

Trustee Cheek expressed concern with the DRCEA member issue in relation to members of the board being chosen. A thorough and detailed discussion regarding this took place.

B. Remote Public Meetings – Executive Order 2020-154

Attorney Castle discussed Executive Order 2020-154 which has been extended to August 11, 2020. He stated that he anticipates that the order will be extended beyond this date as well.

C. Signatures – Executive Order 2020-158

Attorney Castle discussed Executive Order 2020-158 for the continuation of electronic signatures as a result of the COVID-19 pandemic.

XI. New Business

A. Trustee Stipend – Direct Deposit

Ms. Gjorgjevski informed the Board of the option to receive the stipends via direct deposit.

XI. Unfinished Business

A. Service Provider Review – BeneSys, Inc.

The Board would like to wait on additional discussion until they can meet in person again.

B. Turn-Around-Time Performance Guarantees/Telephone Response Time

BeneSys presented a corrected portion of the first quarter 2020 TAT and Telephone Response Time along with a brief explanation of a claim for the Board per request at the last meeting. The Board still has some questions about the reporting, would like examples of a claim (one with 9 or more charges and one with less than 9 charges) and would like to see the updated reporting from 4th quarter 2019. In addition, the Board has asked for consistent format for reports that will be presented quarterly going forward.

C. Delta Dental Pandemic Relief Credit

The Pension office successfully corrected the error from July 2020 for the August 2020 pensions. Members have been given their proper credit.

D. Golden Dental Pandemic Relief Credit

Ms. Gjorgjevski informed the Board that the Credit has been received and the members will receive their credit on their September 2020 pension checks.

E. Outstanding HRA Checks Report

Ms. Gjorgjevski presented the Board with a report of all outstanding HRA Checks. The Board will not pass fees to members for checks that need to be reissued. Attorney Castle will update the Outstanding Check Policy and present it at the next meeting

XII. Correspondence

BeneSys provided the following communication to The Board for review.

A. Blue Cross Member Webinar Schedule

B. Humana – Preventative Care Letter/Booklet

C. Balance Billing Information

XIII. Trustee Comment/Open Forum

Motion was made by Trustee Gayney and seconded by Trustee Cheek to authorize Attorney Castle to address the Performance Guarantee Violations with BeneSys as discussed during the Board's closed session meeting. **Motion** passed unanimously.

XIV. Adjournment

There being no further business a **Motion** was made by Trustee Lightsey and seconded by Trustee Gayney to adjourn the meeting at 3:08 p.m. **Motion** passed unanimously.

Respectfully submitted,

Jennifer Crosby, Plan Associate