



City of Detroit General Retiree Healthcare Trust

City of Detroit General Retiree Healthcare (RHC) Trust Meeting Minutes
Tuesday, June 9, 2020 Regular Meeting
Offices of *BeneSys, Inc.*
700 Tower Drive, Suite 300
Troy, MI 48098

1:00 pm at Office of BeneSys, Inc., Troy, MI via Conference Call in Compliance with Executive Order 2020-4

I. Call to order and Roll call

- A. A Regular meeting of the Trustees of the Detroit General RHC Trust was called to Order by Chairperson Tom Sheehan at 1:00 p.m.
- B. **Board Members present at roll call:** *Present via phone* - Chairperson Thomas Sheehan; Trustee Chuck Gayney; Trustee Shirley Lightsey; Vice Chairperson Barbara Wise-Johnson; Trustee Roger Cheek; Trustee Doris Ewing; Trustee Floyd Allen. As five (5) Trustees are required to make a quorum and seven (7) were present, Chairperson Sheehan declared a quorum and the meeting proceeded.
- C. **Others Present:** Ken Alberts and Jim Pranschke (*GRS Consulting*); Aaron Castle (*Legal*), Violet Gjorgjevski and Jennifer Crosby (*BeneSys*)

II. Approval of Agenda

Motion was made by Trustee Allen and seconded by Trustee Lightsey to approve the agenda, as submitted. **Motion** passed unanimously.

III. Public Comment - None -

IV. Regular Meeting Agenda

Approval of Minutes

A. Proposed May 12, 2020 regular meeting minutes

Motion was made by Trustee Wise-Johnson and seconded by Trustee Ewing to approve the minutes of the May 12, 2020 regular meeting. **Motion** passed unanimously.

V. Financial Reports

A. Fifth Third Trust Statement – May 2020

April 2020 Trust Statement for Fifth Third was provided and reviewed.

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Motion was made by Trustee Gayney and seconded by Trustee Cheek to accept the Fifth Third statement as provided. **Motion** passed unanimously.

B. Wells Fargo Trust Statement – April 2020

April 2020 Trust Statement for Wells Fargo was received and reviewed.

C. March 2020 Financials

Motion was made by Trustee Ewing and seconded by Trustee Allen to accept the March 2020 Financials as provided. **Motion** passed unanimously.

D. Bills for Approval

Invoices in the aggregate amount of \$1,352,368.19 were presented for payment from: BCBS Dental (\$94,112.62); BCBS MA (\$876,700.00); BeneSys (\$39,966.08); BCN (\$61,866.54); Delta Dental LP (\$52.92); DENCAP (\$18,163.10); Fifth Third Bank (\$6,000.00); Golden Dental (\$23,021.10); HAP (\$159,044.61); Heritage Vision (\$44,772.88); Humana (\$12,667.90); Plante Moran (\$190.00); Priority Health (\$1,045.44); VSP (\$14,765.00).

Motion was made by Trustee Wise-Johnson and seconded by Trustee Lightsey to approve and authorize payment of the invoices subject to availability of funds. **Motion** passed unanimously.

E. Fifth Third Bank Balances

Ms. Gjorgjevski provided balance amount from Fifth Third to ensure funds are available to submit invoices for payment and benefit payments to retirees.

VI. Administrative Reports

A. BeneSys Barometers through March 2020

The BeneSys Barometers were provided as follows:

Eligible by Month - A report showing number of eligible members by month through the month of March 2020. This report reflects the breakdown of eligible members by HRA, HAP, Blue Care Network, and Blue Cross Blue Shield Medicare Advantage, Humana and Priority Health and a total of all participants. The number of total eligible participants, as of March 2020, was 7,332, which is a decrease of 21 eligible participants from February 2020.

Income and Expenses by Month - A report showing the income and expenses, excluding investment income, for the months of March 2018 thru March 2020, was provided. This report shows an expense of \$2,536,351 at the end March 2020.

Investment Income by Month - A report showing the investment gain/loss for the months of March 2018 thru March 2020 was provided.

Fund Assets - A report showing the assets and equity of the Fund for months of March 2018 through March 2020 was provided for review. This report shows

both assets and Fund equity have decreased significantly due to COVID-19 since February 2020.

Benefit and Operating Costs by Month – A report showing the total benefit and operating costs for the months of March 2018 through March 2020 was provided.

Benefit Premiums Paid – A report showing the total premiums paid for medical, dental and vision for the months of March 2018 through March 31, 2020 was reviewed.

Motion was made by Trustee Ewing and seconded by Trustee Wise-Johnson to accept the Barometers for March 2020. **Motion** passed unanimously.

VII. Financial Consultants

A. NEPC – Follow Up from 05-12-2020 Meeting

VIII. GRS Consulting

A. Draft – Actuarial Valuation Report December 31, 2019

B. Census Data Draft

Mr. Alberts reviewed the Draft Actuarial Report and Census Data with the Board. He reported a 6.5% decrease in population which is slightly larger than anticipated. Results were much more reliable this year because they were able to sync data with the Pension System and reduce previous unknowns. Currently levels are good for longevity of fund. Recommendation was made by Mr. Alberts to complete an Experience Study Spring/Summer 2021.

C. 2021 Renewal Options

Mr. Pranschke presented the Board with 2021 Renewal Options. Extensive discussion took place to provide benefit enhancements/cost savings for members for the 2021 benefit year.

Motion was made by Trustee Gayney and seconded by Trustee Lightsey to request that incumbent providers submit RFQ's for 2021 benefit plans to the Board by August 25, 2020. **Motion** passed unanimously.

IX. Legal

Attorney Castle provided the following updated that he will have the Outstanding Check Policy Draft for review at the next board meeting.

X. New Business

XI. Unfinished Business

A. Service Provider Review – BeneSys, Inc.

Trustee Gayney would like to wait on additional discussion until Board can meet in person again.

B. Final – Financial Report December 31, 2019

BeneSys provided the Final Financial Report December 31, 2019 to the Board.

C. Final – End of Audit Letter

BeneSys provided the Final End of Audit Letter to the Board.

D. Turn-Around-Time Performance Guarantees 2019

E. Turn-Around-Time Performance Guarantees 2020

Trustee Gayney requested additional information on TAT of claims and telephone response time to be presented to the Board.

XII. Correspondence

BeneSys provided the following communication to The Board for review.

A. BCN Low Income Subsidy – April 2020

B. BCN Low Income Subsidy – May 2020

C. VSP – Michigan Insurance Assessment Tax Credit

The Board has asked that BeneSys have the reimbursement be divided and given to the participants enrolled in VSP for the month of August 2020 by way of a credit on their Pension Check.

D. Delta Dental Pandemic Relief Credit

Delta Dental is providing a one-month premium waiver for members. At the Boards request, BeneSys is waiving July 2020 Delta Dental Premiums for participants enrolled in a Delta Dental plan in April 2020.

E. Humana Letter – 2020 Co-Pays

F. Humana – “MyHumana” Registration Campaign

G. Humana – Pharmacy Outreach Email

H. BCBS MA – Mental Wellness Flyer

XIII. Trustee Comment/Open Forum

Request for BeneSys to transfer funds for bills and 3 months of benefits.

XIV. Adjournment

There being no further business a **Motion** was made by Trustee Lightsey and seconded by Trustee Gayney to adjourn the meeting at 3:02 p.m. **Motion** passed unanimously.

Respectfully submitted,

Jennifer Crosby, Plan Associate