



City of Detroit General Retiree Healthcare Trust

City of Detroit General Retiree Healthcare (RHC) Trust Meeting Minutes

Tuesday, April 26, 2022, Regular Meeting

BeneSys, Inc., 700 Tower Drive, Troy, MI 48098

I. Call to order and Roll call

- A. A Regular meeting of the Board of Trustees of the Detroit General RHC Trust was called to Order by Chairperson Tom Sheehan at 1:09 p.m.
- B. **Board Members present at roll call:** Chairperson Thomas Sheehan; Trustee Chuck Gayney; Trustee Roger Cheek; Trustee Barbara Wise-Johnson. As four (4) Trustees are required to make a quorum and four (4) were present, Chairperson Sheehan declared a quorum and the meeting proceeded.
- C. **Others Present:** Doris Ewing and Floyd Allen (*via phone*), Mark Manquen, John Vance and Kim Kulas (*Manquen Vance via phone*), Aaron Castle (*Legal via phone*), Violet Gjorgjevski (*BeneSys in person*) and Jennifer Crosby (*BeneSys in person*)

II. Approval of Agenda

Motion was made by Trustee Wise Johnson and seconded by Trustee Gayney to approve the agenda. **Motion** passed unanimously.

III. Public Comment - None

IV. Regular Meeting Agenda

Approval of Minutes

- A. **Proposed March 22, 2022, regular meeting minutes**
- B. **Proposed April 12, 2022, meeting of the whole notes**

Motion was made by Trustee Gayney and seconded by Trustee Cheek to approve the minutes of the March 22, 2022 and April 12, 2022, as presented. **Motion** passed unanimously.

V. Financial Reports

- A. **Fifth Third Statement – March 2022**
- B. **Wells Fargo Statement – January 2022**
- C. **Principal (Wells Fargo) Statement – February 2022**

Motion was made by Trustee Cheek and seconded by Trustee Gayney to approve and accept the Fifth Third Statement for March 2022, the Wells Fargo Statement for January 2022 and the Principal Statement for February 2022. **Motion** passed unanimously.

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B. Financial Statements – January 2022

Motion was made by Trustee Wise Johnson and seconded by Trustee Gayney to approve and accept the Financial Statements for January 2022. **Motion** passed unanimously.

C. Bills for Approval

Invoices in the aggregate amount of \$732,643.59 were presented for payment from: BCBS Dental (\$167,154.96); BCBS MA (\$256,635.50); BCN (\$36,300.02); BeneSys (\$35,310.50); Delta Dental (\$46,303.33); DENCAP (\$16,641.10); Golden Dental (\$20,229.31); HAP (\$100,294.10); Heritage Vision (\$19,685.82); Humana (\$10,755.80); Plante Moran (\$7,020.00); Priority Health (\$990.00); RSCD (\$1,220.27); VSP (\$14,102.88).

Motion was made by Trustee Wise Johnson and seconded by Trustee Gayney to approve and authorize payment of all invoices subject to availability of funds. **Motion** passed unanimously.

G. Fifth Third Bank Balance

Ms. Gjorgjevski provided the current cash balance from Fifth Third.

VI. Administrative Reports

A. BeneSys Barometers through January 2022

The BeneSys Barometers were provided as follows:

Eligible by Month - A report showing number of eligible members by month through the month of January 2022. This report reflects the breakdown of eligible members by HRA, HAP, Blue Care Network, and Blue Cross Blue Shield Medicare Advantage, Humana and Priority Health and a total of all participants. The number of total eligible participants, as of January 2022, was 6,386, which is a decrease of 29 eligible participants from December 2021.

Income and Expenses by Month - A report showing the income and expenses, excluding investment income, for the months of January 2020 thru January 2022, was provided. This report shows an expense of \$867,861 at the end January 2022.

Investment Income by Month - A report showing the investment gain/loss for the months of January 2020 thru January 2022 was provided.

Fund Assets - A report showing the assets and equity of the Fund for months of January 2020 through January 2022 was provided for review. This report shows both Assets and Fund Equity have increased after a slight decline.

Benefit and Operating Costs by Month – A report showing the total benefit and operating costs for the months of January 2020 through January 2022 was provided.

Benefit Premiums Paid – A report showing the total premiums paid for medical, dental and vision for the months of January 2020 through January 31, 2022, was reviewed.

Motion was made by Trustee Wise Johnson and seconded by Trustee Cheek to approve the BeneSys Barometers for January 2022 as presented. **Motion** passed unanimously.

B. BeneSys – Telephone Response Time Report – 4th Quarter 2021

Motion was made by Trustee Wise Johnson and seconded by Trustee Gayney to accept and approve the BeneSys Telephone Response Time Report, 4th Quarter 2021 as presented. **Motion** passed unanimously.

C. Historical Benefit Data

Ms. Crosby presented the historical benefit data for the Trust from 2016 to 2022 in the form of a hand-out. The Board had requested this information be gathered as they approach the 2023 benefit year.

D. Benesys – Claims Performance Guarantee Report – 4th Quarter 2021

Motion was made by Trustee Wise Johnson and seconded by Trustee Cheek to accept and approve the BeneSys Claims Performance Guarantee Report, 4th Quarter 2021 as presented. **Motion** passed unanimously.

VII. Financial Consultants

A. Monthly Performance Report – March 31, 2022

Motion was made by Trustee Wise Johnson and seconded by Trustee Cheek to accept and approve the Monthly Performance Report dated March 31, 2022, as presented. **Motion** passed unanimously.

VIII. Benefit Consultant – None

IX. Legal Report - None

X. New Business

A. Manquen Vance Proposal

The Board discussed the proposal provided by Manquen Vance. They discussed more specific work that they were requesting from Manquen Vance with Mark Manquen, John Vance and Kim Kulas. Mr. Castle will work with Manquen Vance to develop a Benefits Consulting Services Agreement that reflects the limited scope of the engagement and when complete it will be presented to the Board for review and approval.

XI. Unfinished Business

A. BeneSys Second Amendment to Admin Agreement - Executed

This item was presented to the Board for informational purposes.

B. Humana Open Enrollment Allowance Agreement

Pending further information.

C. Open Enrollment Printing/Mailing Cost

Pending further information.

D. Pension Report – Eligibility Dates for Early Retirees

This item is pending.

E. Service Provider Review – BeneSys Inc.

This item is pending.

XI. Correspondence

BeneSys provided the following communications to The Board for review.

- A. BeneSys Navigator 1st Quarter 2022**
- B. Humana – A1C Talking Points**
- C. Humana – CDC – EYE Talking Points**
- D. Humana – COL Talking Points**
- E. Humana – Mammogram Talking Points**
- F. Humana – Go365 Gaps In Care Letter**
- G. Humana – May Email**
- H. Humana – SUPD & SPC Script**
- I. Humana – Gaps In Care Letter**

XII. Trustee Comment/Open Forum

Discussion took place regarding trustee's term expirations that come up at the end of this year. Trustee Ewing is considering leaving the Board at that time. The DCREA is responsible for appointing a replacement. The Board Chairman will accept recommendations for someone who has similar expertise as Trustee Ewing.

XII. Adjournment

There being no further business a **Motion** was made by Trustee Wise Johnson and seconded by Trustee Cheek to adjourn the meeting at 1:43 p.m. **Motion** passed unanimously.

Respectfully submitted,

Jennifer Crosby, Plan Associate