



City of Detroit General Retiree Healthcare Trust

City of Detroit General Retiree Healthcare (RHC) Trust Meeting Minutes

Tuesday, January 14, 2020 Regular Meeting

Offices of *The Allen Law Group*

3011 West Grand Blvd., 25th Floor

Detroit, MI 48203

I. Call to order and Roll call

- A. A Regular meeting of the Trustees of the Detroit General RHC Trust was called to Order by Chairperson Tom Sheehan at 1:03 p.m.
- B. **Board Members present at roll call:** *Present* - Chairperson Thomas Sheehan; Trustee Chuck Gayney; Trustee Shirley Lightsey; Vice Chairperson Barbara Wise-Johnson; Trustee Roger Cheek; Trustee Doris Ewing (via phone); Trustee Floyd Allen. As five (5) Trustees are required to make a quorum and seven (7) were present, Chairperson Sheehan declared a quorum and the meeting proceeded.
- C. **Others Present:** Aaron Castle (*Legal*), Violet Gjorgjevski (*BeneSys*).

II. Approval of Agenda

- A. **Motion** was made by Trustee Lightsey and seconded by Trustee Cheek to approve the agenda, as submitted. **Motion** passed unanimously.

III. Public Comment - None -

IV. Regular Meeting Agenda

Approval of Minutes

A. Proposed December 10, 2019 regular meeting minutes

Motion was made by Trustee Allen and seconded by Trustee Wise-Johnson to approve the minutes of the December 10, 2019 regular meeting minutes as presented. **Motion** passed unanimously.

V. Financial Reports

A. Fifth Third Trust Statement - December 2019

December 2019 Trust Statement for Fifth Third was provided and reviewed.

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B. Wells Fargo Trust Statement - November 2019

November 2019 Trust Statement for Wells Fargo was provided and reviewed.

Motion was made by Trustee Allen and seconded by Trustee Wise-Johnson to accept the Fifth Third and Wells Fargo statements as provided. **Motion** passed unanimously.

C. Bills for Approval

Invoices in the aggregate amount of \$940,087.52 were presented for payment from: American Graphics Printing (\$8,457.38); BCBS Dental (\$91,981.47); BCBS MA (\$442,652.13); BeneSys (\$42,887.37); Blue Care Network (\$64,599.60); Delta Dental (\$54,551.13); Golden Dental (\$23,238.69); HAP (\$162,411.29); HUMANA (\$9,084.60); NEPC (\$25,000.00); Priority Health (\$392.04); VSP (\$14,831.82).

Motion was made by Trustee Gayney and seconded by Trustee Allen to approve and authorize payment of the invoices subject to availability of funds. **Motion** passed unanimously.

D. Fifth Third Bank Balances

Ms. Gjorgjevski provided balance amount from Fifth Third to ensure funds are available to submit invoices for payment and benefit payments to retirees.

VI. Administrative Reports

VII. Financial Consultants

A. NEPC

NEPC provided documents for signature to transfer funds for Benefit payments.

Motion was made by Trustee Lightsey and seconded by Trustee Gayney to approve and authorize signature for transfer documents. **Motion** passed unanimously.

Mr. Kenney from NEPC provided communication advising the Board details of the transfer in accordance to the Investment Policy Statement.

VIII. GRS Consulting - None -

IX. Legal

Attorney Castle provided a draft letter to service providers of the VEBA regarding timely collection and reporting of financial and actuarial data for the Board to review.

Motion was made by Trustee Allen and seconded by Trustee Wise-Johnson to approve and authorize the draft letter be sent to the VEBA's service providers. **Motion** passed unanimously.

X. New Business

A. Member Petition for Correction in Enrollment Book

BeneSys received communication from a retiree who is participating in the City of Detroit General Retiree Healthcare Trust for dental/vision coverage as well as the City of Detroit Post-2014 General Retiree Healthcare Trust VEBA. In reviewing the 2020 Open Enrollment book the member feels there should be more clarification on the eligibility of those that retired on or after 12/31/14 and those that retired after 01/01/15. The Board agreed and will take the suggestions provided in consideration when developing the Open Enrollment packet for 2021.

B. Kristi Tice/Fifth Third Visit

Ms. Gjorgjevski advised the Board Ms. Kristi Tice of Fifth Third Bank would like to attend a meeting to introduce herself and answer any questions the Board may have for her. The Board directed BeneSys to extend an invitation to Ms. Tice to attend the next Board meeting.

C. 2020 Trustee Elections

Discussion ensued regarding the Trust Officers for 2020. Trustee Lightsey nominated Thomas Sheehan to remain as Chairperson and seconded by Trustee Allen. Trustee Allen nominated Barbara Wise-Johnson to remain the Vice-Chairperson and seconded by Trustee Cheek. Trustee Allen nominated Doris Ewing to remain as Secretary, seconded by Trustee Gayney.

Motion was made by Trustee Allen and seconded by Trustee Lightsey to elect Thomas Sheehan as Chairperson. Barbara Wise-Johnson elected as Vice-Chairperson and Doris Ewing elected as Secretary. **Motion** passed unanimously.

XI. Unfinished Business

A. Plante Moran Extra Fee for 2018 Audit

BeneSys presented detail received from Plante Moran as it relates to extra fees for the 2018 audit for additional work done by Plante Morane outside of the audit window. The Board requests that BeneSys provide detail from their side in regard to the extra fees as BeneSys feels that the extra work was part of the normal follow up process after Plante Moran completes its onsite field work.

B. Insurance Provider Assessment Tax follow up

BeneSys provided copies of responses regarding the State of Michigan's repeal of the insurance assessment tax sent to providers. The Board requested participant counts to estimate the impact of the tax.

C. Duplicate Pension Deductions

BeneSys provided a list of all refunds processed to complete the findings of the duplicate pension deductions.

D. 2020 Fiduciary Liability Insurance Policy

Segal Select Insurance provided the final policy for file.

E. NEPC Response for Securities Lending

The Board requested to add this item to the Agenda as follow up.

XII. Correspondence

A. 2019 1099 Trustee Stipend

BeneSys received communication from Fifth Third stating that they have produced the 1099's for the Trustee Stipend and sent a list to BeneSys for confirmation. The 1099's will be mailed after January 25, 2020.

B. Delta Dental Commission November 2019

November 2019 Delta Dental Commission was presented.

C. Humana Communication - January 2020

BeneSys presented a Humana Communication for January 2020.

XIII. Trustee Comment/Open Forum

The Board discussed cancelling the next Board meeting on Tuesday January 28, 2020 unless action items arise and at that time the meeting will be held. The next scheduled meeting is now Tuesday February 11, 2020.

XIV. Adjournment

There being no further business a **Motion** was made by Trustee Allen and seconded by Trustee Gayney to adjourn the meeting at 1:56 p.m. **Motion** passed unanimously.

Respectfully submitted,

Violet Gjorgjevski, Assistant Plan Manager