



City of Detroit General Retiree Healthcare Trust

City of Detroit General Retiree Healthcare (RHC) Trust Meeting Minutes

Tuesday, May 31, 2022, Regular Meeting

BeneSys, Inc., 700 Tower Drive, Troy, MI 48098

I. Call to order and Roll call

- A. A Regular meeting of the Board of Trustees of the Detroit General RHC Trust was called to Order by Chairperson Tom Sheehan at 1:05 p.m.
- B. **Board Members present at roll call:** Chairperson Thomas Sheehan; Trustee Chuck Gayney; Trustee Roger Cheek; Trustee Shirley Lightsey; Trustee Barbara Wise-Johnson. As five (5) Trustees are required to make a quorum and six (6) were present, Chairperson Sheehan declared a quorum and the meeting proceeded.
- C. **Others Present:** Doris Ewing (*via phone*), Floyd Allan (*via phone*), Aaron Castle (*Legal via phone*), Kevin Leonard and Brendan Heaney (*NEPC*), Violet Gjorgjevski (*BeneSys via phone*) and Jennifer Crosby (*BeneSys in person*)

II. Approval of Agenda

Motion was made by Trustee Wise Johnson and seconded by Trustee Lightsey to approve the agenda. **Motion** passed unanimously.

III. Public Comment - None

IV. Regular Meeting Agenda

Approval of Minutes

A. Proposed April 26, 2022, regular meeting minutes

Motion was made by Trustee Gayney and seconded by Trustee Cheek to approve the minutes of the April 26, 2022, as presented. **Motion** passed unanimously.

V. Financial Reports

A. Fifth Third Statement – April 2022

Motion was made by Trustee Wise Johnson and seconded by Trustee Lightsey to approve and accept the Fifth Third Statement for April 2022. **Motion** passed unanimously.

B. Principal Statement – March 2022

Motion was made by Trustee Wise Johnson and seconded by Trustee Gayney to approve and accept the Principal Statement for March 2022. **Motion** passed unanimously.

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C. Financial Statements – February 2022

D. Financial Statements – March 2022

Motion was made by Trustee Wise Johnson and seconded by Trustee Lightsey to approve and accept the Financial Statements for February and March 2022. **Motion** passed unanimously.

E. Bills for Approval

Invoices in the aggregate amount of \$645,655.12 were presented for payment from: Acadian (\$13,399.00); BCBS Dental (\$82,298.25; BCBS MA (\$252,120.40); BCN (\$35,132.10); BeneSys (\$37,775.90); Delta Dental (\$45,714.28); DENCAP (\$16,491.50); HAP (\$99,416.10); Heritage Vision (\$19,620.33); Humana (\$11,627.92); Plante Moran (\$10,730.00); Priority Health (\$900.00); VanOverbeke, Michaud, Timmony (\$6,278.00); VSP (\$14,151.34).

Motion was made by Trustee Wise Johnson and seconded by Trustee Gayney to approve and authorize payment of all invoices subject to availability of funds. **Motion** passed unanimously.

G. Fifth Third Bank Balance

Ms. Gjorgjevski provided the current cash balance from Fifth Third.

VI. Administrative Reports

A. BeneSys Barometers through March 2022

The BeneSys Barometers were provided as follows:

Eligible by Month - A report showing number of eligible members by month through the month of March 2022. This report reflects the breakdown of eligible members by HRA, HAP, Blue Care Network, and Blue Cross Blue Shield Medicare Advantage, Humana and Priority Health and a total of all participants. The number of total eligible participants, as of March 2022, was 6,272, which is a decrease of 91 eligible participants from February 2022.

Income and Expenses by Month - A report showing the income and expenses, excluding investment income, for the months of March 2020 thru March 2022, was provided. This report shows an expense of \$2,053,865 at the end March 2022.

Investment Income by Month - A report showing the investment gain/loss for the months of March 2020 thru March 2022 was provided.

Fund Assets - A report showing the assets and equity of the Fund for months of March 2020 through March 2022 was provided for review. This report shows both Assets and Fund Equity have decreased slightly.

Benefit and Operating Costs by Month – A report showing the total benefit and operating costs for the months of March 2020 through March 2022 was provided.

Benefit Premiums Paid – A report showing the total premiums paid for medical, dental and vision for the months of March 2020 through March 31, 2022, was reviewed.

Motion was made by Trustee Cheek and seconded by Trustee Wise Johnson to approve the BeneSys Barometers for March 2022 as presented. **Motion** passed unanimously.

B. Historical Benefit Data

Ms. Crosby presented the Trust's Historical Benefit Data to the Board for review. The Board felt the information was accurate. It was requested that this information be shared with Manquen Vance, so they have historical information regarding benefits.

C. Telephone Response Time Report – 1st Quarter 2022

Ms. Crosby presented the BeneSys Telephone Response Time Report for 1st Quarter 2022 to the Board. BeneSys met the Performance Guarantee for 1st Quarter 2022.

D. Claims Turn Around Time Report – 1st Quarter 2022

Ms. Crosby presented the BeneSys Claims Turn Around Time Report for 1st Quarter 2022 to the Board. BeneSys met the Performance Guarantee for 1st Quarter 2022.

E. Claims Accuracy Report – 1st Quarter 2022

Ms. Crosby presented the BeneSys Claims Accuracy Report for 1st Quarter 2022 to the Board. BeneSys met the Performance Guarantee for 1st Quarter 2022.

Motion was made by Trustee Cheek and seconded by Trustee Gayney to approve the BeneSys Telephone Response Time, Claims Turn Around Time and Claims Accuracy Reports for 1st Quarter 2022 as presented. **Motion** passed unanimously.

VII. Financial Consultants

A. Monthly Performance Report – April 30, 2022

B. Plan Performance Review – Quarter Ending March 31, 2022

Mr. Leonard reviewed the Monthly Performance Report and the Plan Performance Review. The Trust has returned -7.9% YTD through April. The long-term Policy Index is 33% to equities, 44% to fixed income, 5% to REITs, 17% to GAA, 1% to cash. The trailing 3-year portfolio return is 5.7% through April. Fixed income has performed very well to start 2022, on a relative basis. NEPC recommends selling from Blackrock SIO and Newton to increase cash allocation. Benefit payment funds need to be replenished at Fifth Third. The Trust is a conservatively invested portfolio. Market sell-off in Q1 2022 has increased the 10-Yr and 30-Yr expected return.

Motion was made by Trustee Gayney and seconded by Trustee Cheek to sell \$1M from Blackrock SIO and \$1M from Newton as part of the rebalancing plan recommended by NEPC for benefit payments. **Motion** passed unanimously.

VIII. Benefit Consultant – None

IX. Legal Report

Mr. Castle provided the Board with the finalized Healthcare and Benefits Consulting Services Agreement with Manquen Vance.

Motion was made by Trustee Gayney and seconded by Trustee Wise Johnson to accept and approve Manquen Vance Healthcare and Benefits Consulting Services Agreement as presented. **Motion** passed unanimously.

X. New Business

XI. Unfinished Business

A. End of Audit Letter December 31, 2021

B. Financial Statement December 31, 2021

Motion was made by Trustee Cheek and seconded by Trustee Gayney to accept and the End of Audit Letter and Financial Statement December 31, 2021 as presented. **Motion** passed unanimously.

C. Humana Open Enrollment Allowance Agreement

Pending further information.

D. Open Enrollment Printing/Mailing Cost

Extensive discussion took place regarding this outstanding matter. It was determined that Chairman Sheehan, Trustee Gayney and Mr. Castle would reach out to Mr. Hindman to finalize an agreed upon payment amount for the 2022 Open Enrollment Printing/Mailing Cost.

Motion was made by Trustee Gayney and seconded by Trustee Wise Johnson to pay American Graphics pending adjustments. **Motion** passed unanimously.

E. Pension Report – Eligibility Dates for Early Retirees

This item is pending.

F. Service Provider Review – BeneSys Inc.

This item is pending.

XI. Correspondence

BeneSys provided the following communications to The Board for review.

- A. American Graphics Acquisition of ABC Mailing Services, Inc.**
- B. BCBS Fall Open Enrollment**
- C. BeneSys DOL Cybersecurity Program Response 05-05-2022**
- D. HAP – Get Started Program Mailer**
- E. Humana – CenterWell Pharmacy Communication**

F. Humana – Diabetic Eye Exam Member Letter

XII. Trustee Comment/Open Forum

Trustee Lightsey stated that members need for transportation to appointments is going to be something that we see more and more of a need for. She would like to have Manquen Vance investigate this as potentially a benefit enhancement.

XII. Adjournment

There being no further business a **Motion** was made by Trustee Gayney and seconded by Trustee Lightsey to adjourn the meeting at 2:22 p.m. **Motion** passed unanimously.

Respectfully submitted,

Jennifer Crosby, Plan Associate