

**CITY OF PONTIAC  
POLICE AND FIRE RETIREMENT SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES  
December 05, 2019**

A regular meeting of the Board of Trustees was held on Thursday, December 05, 2019 at BeneSys, Inc., Third Floor Conference Room, Troy, Michigan.

**Trustees Present**

Lon Britton  
Craig Storum, Chairman  
Matt Nye  
Deirdre Waterman, Mayor

**Others Present**

Matt Henzi, AsherKelly  
Chris Kuhn, AndCo.  
Duane Menter, BeneSys, Inc.  
Violet Gjorgjevski, BeneSys, Inc.  
Dean Carlson, BeneSys, Inc.

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*Chairman Storum declared that a quorum was present and called the meeting to order at 11:45 a.m.*

**AGENDA CHANGES**

**CONSENT AGENDA**

- A. Minutes of Regular Meeting – September 04, 2019
- B. Financial Reports
  - 1. Financial Reports – June - September 2019
  - 2. Bills for Ratification
- C. Pension Report
  - 1. New Retirees
    - a. Giolitti, Christopher, PPSA 11/01/2019
    - b. Werner, Shawn, PPOA 09/01/2019
  - 2. Upcoming Retirees:
    - a. Collier, Anthony, PFFU 01/01/2020
    - b. Main, Daniel, PPOA 01/01/2020
    - c. Wittebort, Steven PPOA 02/01/2020
    - d. Martindale, Thomas, PPOA 02/01/2020
    - e. Bell, Shedrick, PPOA 03/01/2020
    - f. Paramo, Michael, PPOA 3/01/2020
  - 3. New Beneficiaries
    - a. Payne, Brenda, PPOA 11/01/2019

**RESOLUTION 19-49** By Mayor Waterman, Supported by Britton  
Resolved, That the items on the Consent Agenda for December 05, 2019, be approved.

Yeas: 4 - Nays: 0

**CONSULTANTS**

**A. AndCo.**

Christopher Kuhn of AndCo. provided a Market Update as of September 30, 2019. Mr. Kuhn discussed that the broad asset class returns were mixed during the 3rd quarter with more conservative segments faring better during this period. The Federal Reserve and slowing global economic growth played major roles in the market's performance. Equities advanced in July in anticipation of rate cuts from the

Fed. However, the U.S. central bank indicated additional stimulus was not anticipated, causing investors to fear a recession in coming quarters; the stock market sold off and the yield curve inverted further. As evidence of the slowing global economy mounted, the Fed suggested more accommodative policies would be forthcoming. Stocks rallied and interest rates rose to finish the quarter. Large cap posted positive results, but small caps and international markets ended in negative territory. Fixed income provided the strongest returns. Over the past 12 months core fixed income is up over 10%, handily beating all major equity indices, some of which are down over this period.

Mr. Kuhn continued and discussed the Asset/Manager Summary as of November 25, 2019. Mr. Kuhn advised that he does not have any recommendations at this time.

Mr. Kuhn also provided an Amended and Restated Certificate of Creation of Series A from Bloomfield Capital for signature. Mr. Kuhn advised the Board that AndCo. supports the extension and recommends the Board to approve and sign the documents as presented.

**RESOLUTION 19-50** By Britton, Supported by Storum.

Resolved, That the Bloomfield Capital Amended and Restated Certificate of Creation of Series A be approved for signature by Chairman Nye.

Yeas: 4 - Nays: 0

## **REPORTS**

- A. Chairman
- B. Secretary
- C. Trustees Committees
- D. Legal, Attorney's Report, AsherKelly., Matthew Henzi
- E. Members / Retirees

## **ATTORNEY'S REPORT**

**RESOLUTION 19-51** By Britton, Supported by Mayor Waterman

Resolved, to ratify the signed documents regarding the process of transferring client information and files to AsherKelly from Sullivan, Ward, Asher & Patton, P.C.

Yeas: 4 - Nays: 0

### *PA 314 Political Contribution and Fee Disclosure Statements - (Exhibit A)*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### *FOIA Requests and Responses - (Exhibit B)*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### *Fiduciary Liability Insurance Renewal- (Exhibit C)*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### *Bernstein Litowitz Portfolio Monitoring Access - (Exhibit D)*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### *Burgundy Tax Documents - (Exhibit E)*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Hawkins EDRO - (Exhibit F)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Plante Moran — Audit Litigation Letters (PFRS and PF VEBA) - (Exhibit G)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

LSIA — Executed Agreement - (Exhibit H)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Correspondence with Nyhart re: Cost Study for \$400.00/month Pension Supplement - (Exhibit I)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Hagens Berman — Correspondence with Northern Trust re: Proofs of Claim - (Exhibit J)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Ralph Demino — Medical Deduction Authorization - (Exhibit K)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Paul Flaviani — Request for Buyout - (Exhibit L)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Trustee Elections - (Exhibit M)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Patricia McNeary Overpayment - (Exhibit N)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Robinson Capital Cash Management Contract

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Portfolio Monitoring Reports

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Claim for Michigan Unclaimed Property - (Exhibit U)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Legislative items of Interest

Attorney Henzi addressed this issue for the Board in the Attorney Report.

2020 Cost of Living Adjustments - (Exhibit V)

Attorney Henzi addressed this issue for the Board in the Attorney Report.

**UNFINISHED BUSINESS**

A. Audit

- a. December 31, 2018 Financial Statements
- b. December 31, 2018 End of Audit Letter
- c. Management Representation Letter

**RESOLUTION 19-52** By Britton, Supported by Mayor Waterman

Resolved, to approve and accept the December 31, 2018 Financial Statements, End of Audit Letter and Management Representation Letter.

Yeas: 4 - Nays: 0

**B. Vital Form - Draft**

BeneSys provided a draft of the Vital Form, the form is to collect the most current demographic information. The Board requested that Legal draft a cover letter to be included with the form and mail after the first of the year.

**RESOLUTION 19-53** By Storum, Supported by Britton

Resolved, that the cover letter and Vital form be sent after the first of the year.

Yeas: 4 - Nays: 0

**NEW BUSINESS**

**A. IFEBP – Membership Renewal**

BeneSys provided a copy of the IFEBP 2020 Membership Renewal for approval

**RESOLUTION 19-54** by Trustee Britton, Supported by Mayor Waterman

Resolved, To approve and pay the IFEBP 2020 Membership Renewal.

Yeas: 4 - Nays: 0

**B. 2020 Meeting Notice – Draft**

BeneSys provided a draft 2020 Meeting Calendar Notice for approval.

**RESOLUTION 19-55** by Trustee Mayor Waterman, Supported by Stourm

Resolved, That the 2020 Meeting Calendar Notice be accepted.

Yeas: 4 - Nays: 0

**CORRESPONDENCE**

**A. City Auditor Request for Actuary Reports**

BeneSys provided email communication regarding a request from the City’s Auditor requesting Actuary Reports.

**B. Loomis Sayles Online Access Request**

BeneSys received a request from Comerica Bank for online access for a Loomis Sayles Operations Analyst. BeneSys reached out to Chris Kuhn at AndCo. and he advised that he has no issue with the Analyst having online access to the account requested. Mr. Duane Menter was authorized to sign the form.

**NEXT MEETING DATE:** February 27, 2020 at 10:00 a.m.

**ADJOURNMENT**

**RESOLUTION 19-56** by Britton, Supported by Mayor Waterman  
Further Resolved, That the meeting be adjourned at 12:25 p.m.

Yeas: 4 – Nays: 0

I certify that the foregoing are the true and correct minutes  
of the meeting of the Police and Fire Retirement System  
held on December 05, 2019.

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*As recorded by BeneSys*