

CITY OF PONTIAC VEBA Trust

VEBA Trust Board MEETING February 18, 2021 Meeting Minutes

On February 18, 2021 a meeting of the Board of Trustees of the City of Pontiac VEBA Trust was called to order at 9:00 am

The Chairperson announced the Meeting was being held virtually due to the ongoing COVID Pandemic lockdown.

Trustees Present:

Claudia Filler, Chairperson - Auburn Hills, MI
Deirdre Waterman, Vice Chairperson - Pontiac, MI
Lon Britton, Secretary - Sebastian, FL
Linda D. Watson - Pontiac, MI
NZ Bryant - Orchard Lake, MI
Darin Carrington - Oakland County

Others Present:

Matthew Henzi, Attorney, AsherKelly - joined meeting at 10:44 am
Samantha Kopacz, Attorney, Miller Canfield
Cynthia Billings, Attorney, AsherKelly
Duane Menter, Benesys
David Lee, Dehab
Steve Roth, Dehab

PUBLIC COMMENT None

Motion by Bryant, supported by Carrington to approve the minutes of the meeting held February 11, 2021. Discussion.

Roll Call Vote:

Yes - Filler, Waterman, Carrington, Bryant, Britton

No - Watson

Motion Carried 5/1

REVIEW OF PROGRESS WITH PLAN PROFESSIONALS

Cynthia Billings is filling in for Matthew Henzi, who has another obligation and will arrive shortly. She reported the following progress on legal matters: 1) Dehab contract has been executed; 2) Applications for Fiduciary Insurance are in process; 3) three Privacy agreements for Insurance benefit applications have been signed and one is in follow up; 4) the Electronic Meeting Act has been extended through March 31, 2021 and more amendments are likely; 5) Rules and Regulations are still in progress; 6) Benesys contract is still in review; 7) Comerica contract agreement is still in review; 8) work on transition issues continues.

DISCUSS POLICIES AND PROCEDURES OF THE BOARD

Cynthia Billings presented the following proposed board policies:

Revised Electronic Meeting Policy

Motion by Watson, supported by Bryant to adopt the revised Electronic Meeting Policy as presented. Discussion

Roll Call Votes:

Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

Trustee Reimbursement Policy. Discussion. This policy as presented was revised to include attendance at only one national conference, per year, per trustee.

Motion by Watson, supported by Britton to adopt the Trustee Reimbursement Policy as revised.

Roll Call Votes:

Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

Ethics Policy

Motion by Britton, supported by Watson to adopt the Ethics Policy as presented. Discussion.

Roll Call Votes:

Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

Social Security Number Policy.

Motion by Watson, supported by Bryant to adopt the Social Security Policy as presented.

Roll Call Votes:

Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

Trustee Credit Card Policy. Discussion.

Motion by Watson, supported by Carrington not to adopt the Trustee Credit Card Policy.

Roll Call Votes:

Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

Trustee Computer/iPad Policy. Discussion

Motion by Watson, supported by Waterman to adopt the Trustee Computer/iPad Policy as presented.

Roll Call Votes:

Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

Break 10:35 am -10:44 am - Meeting resumed with five trustees present.

REPORTS

Legal:

Matthew Henzi reported on the P&F VEBA Transition Committee. A proposed timeline was submitted to the P&F VEBA Board on February 25, 2021. He also presented two possible timelines to this VEBA Board. He proposed a merger meeting between P&F, GERS and plan professionals. The payment of the opt out provision is still being looked into as to whether or not this is a City obligation under current IRS rules.

Samantha Kopacz reported she is still working on the merger documents.

Trustee Comments:

Trustee Watson requested that Trustee Comments be included in the minutes. Discussion.

Motion by Watson, supported by Bryant to include trustee comments in the minutes.

Roll Call Votes:

Yes - Bryant

No- Watson, Carrington, Filler

Abstain - Britton

Not present - Waterman

Motion Failed

Trustee Watson requested that the unpaid invoice for AsherKelly be placed on the next agenda under Old Business.

NEXT MEETING DATE

The next meeting is scheduled for March 11, 2021 at 9 am via Zoom

ADJOURNMENT

Motion by Watson, supported by Britton to adjourn

Roll Call Votes:

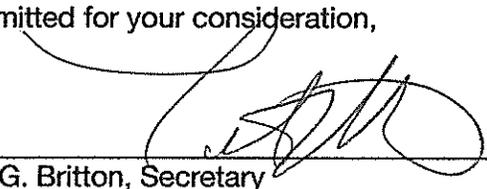
Yes - Filler, Waterman, Carrington, Bryant, Britton, Watson

No - none

Motion carried 6/0

The meeting adjourned at 11:30 am

Submitted for your consideration,



Lon G. Britton, Secretary

**CITY OF PONTIAC VEBA TRUST
BOARD OF TRUSTEES SPECIAL MEETING**

February 18, 2021, 9:00 A.M.

AGENDA

1. ROLL CALL

Trustees:

Claudia Filler, Chairperson

Mayor Deirdre Waterman, Vice Chairperson

Lon Britton, Secretary

Walter Moore

Linda D. Watson

N.Z. Bryant

Darin Carrington

Others Present:

2. PUBLIC COMMENT

3. REPORTS

A. Chairperson

B. Secretary

C. Trustee Committees

D. Legal Report

E. Trustee Comments

4. REVIEW OF PROGRESS WITH PLAN PROFESSIONALS

5. DISCUSS POLICIES AND PROCEDURES OF THE BOARD

6. NEXT MEETING DATE

TBD

7. ADJOURNMENT

W2464722

CITY OF PONTIAC VEBA TRUST

NOTICE OF ELECTRONIC SPECIAL MEETING

PLEASE NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY AS AUTHORIZED UNDER THE OPEN MEETINGS ACT, MCL 15.261 ET SEQ., AS AMENDED. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW

Topic: PONTIAC VEBA SPECIAL Zoom Meeting, to discuss and review progress of implementation.

Time: Feb 18, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/88965249553?](https://us02web.zoom.us/j/88965249553?pwd=SGErY0Roc2V3cFNPSW1OT3Z1Q1dDUT09)

[pwd=SGErY0Roc2V3cFNPSW1OT3Z1Q1dDUT09](https://us02web.zoom.us/j/88965249553?pwd=SGErY0Roc2V3cFNPSW1OT3Z1Q1dDUT09)

Meeting ID: 889 6524 9553

Passcode: 499230

One tap mobile

+16465588656,,88965249553#,,,,*499230# US (New York)

+13017158592,,88965249553#,,,,*499230# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 889 6524 9553

Passcode: 499230

Find your local number: <https://us02web.zoom.us/u/kdMo5NKgng>

The meeting is being held electronically via Zoom in accordance with the Open Meetings Act in an effort to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable citizens. As such, in-person contact should be limited. Critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings, which includes public meetings.

Members of the public wishing to participate in the meeting may do so by following the directions above. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the VEBA during the entire

meeting but will only be able to speak during the public comment period as explained below.

The Chairperson will call for public comment during the meeting. **Members of the public are requested to keep their phone on mute until the Chairperson opens the meeting up for public comment.** The Chairperson will acknowledge all persons who wish to speak during the meeting. Public comment will be limited to three (3) minutes per speaker. Public comments may also be emailed to ppdlon@gmail.com no later than two (2) hours prior to the start of the meeting. Public comments will be read aloud at the meeting during the public comment portion of the meeting by the Secretary of the Board.

Anyone wishing to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City of Pontiac at 248-758-3143 at least 48 hours prior to the meeting so that appropriate arrangements can be made.

The purpose of the meeting is to conduct interviews of plan professionals who responded to RFPs, allow public comment, discuss reports by legal counsel, discuss reports by Trustees, to discuss policies and procedures, and to review RFP responses for Insurance Agent – Procure Insurance Benefits.

Members of the public may contact the Board's Secretary, at 248-931-1233