

**CITY OF PONTIAC  
POLICE AND FIRE RETIREMENT SYSTEM  
BOARD OF TRUSTEES  
MEETING MINUTES  
December 3, 2020**

A regular meeting of the Board of Trustees was held on Thursday, December 3, 2020 via Conference Call in accordance with Michigan’s Executive Orders issued restricting in-person gatherings due to COVID-19, and Michigan’s Open Meetings Act, as amended.

**Trustees Present**

Lon Britton  
Matt Nye  
Craig Storum  
Darin Carrington, Finance Director

**Others Present**

Matt Henzi, AsherKelly  
Chris Kuhn, AndCo.  
Duane Menter, BeneSys, Inc.  
Violet Gjorgjevski, BeneSys, Inc.  
Jennifer Crosby, BeneSys, Inc.

**Trustees Absent**

Deirdre Waterman, Mayor (excused)

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*Chairman Storum declared that a quorum was present and called the meeting to order at 12:47 p.m.*

**AGENDA CHANGES**

**CONSENT AGENDA**

- A. Minutes of Regular Meeting – September 18, 2020
- B. Financial Reports
  - 1. Financial Reports - July - September 2020
  - 2. Bills for Ratification through December 3, 2020
- C. Pension Report
  - 1. New Retirees
    - a. Mickens, Kathleen, PPOA, 11/1/2020
    - b. Wood, Bryan, PPOA, 10/1/2020
  - 2. Upcoming Retirees
    - a. Johnson, John, PPOA, 11/1/2020
    - b. Contreras, Goretta, PPOA, 1/1/2021
    - c. Reed, Donnell, PPOA, 1/1/2021

**RESOLUTION 20-27** By Nye, Supported by Britton

Resolved, That the items on the Consent Agenda for December 3, 2020 be approved.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

## CONSULTANTS

### A. AndCo.

#### 1. Investment Performance Review

Christopher Kuhn of AndCo. provided a Market Update as of September 30, 2020. The US equity markets continued to recover during the third quarter and reached new highs in early September. Stocks were buoyed by the continued assistance from the government and the uneven reopening of the economy. As the quarter came to an end, the markets retreated as a second stimulus package stalled in Washington; the S&P was up 8.9% for the quarter and 5.6% year to date. However, these results have been skewed by the performance of a handful of stocks – Amazon, Apple, Facebook, Google, and Microsoft. To demonstrate the return differential, large cap growth stocks (Russell 1000 Growth Index) are +24.3% year-to-date while large cap value stocks (Russell 1000 Value Index) are -11.6% over the same period. Small caps and international stocks have lagged large cap stocks during the recovery; during the quarter, the Russell 2000 Index gained 4.9% (-8.7% YTD) and the MSCI EAFE Index rose 4.8% (-7.1% YTD). The fixed income markets were relatively uneventful during the quarter as interest rates were range bound and spreads continued to tighten, although at a slower pace. For the quarter, the BB Aggregate Index rose 0.6% (6.8% YTD) and the BB Corporate High Yield Index gained 4.6% (0.6% YTD).

Mr. Kuhn informed the Board that Bloomfield is requesting that they close series A and open Series B as it has been 2 years since this was last done. The series A would be rolled into the Series B.

#### **RESOLUTION 20-28** By Britton, Supported by Nye

Resolved, to authorize the rollover of unfunded commitment to series B on Bloomfield Capital Fund, II

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

#### 2. Asset/Manager Summary

Mr. Kuhn presented the Asset/Manager Summary as of November 2020 to the Board.

#### 3. Introduction to Private Equity

Mr. Kuhn gave a presentation regarding an Introduction to Private Equity for educational and informational purposes. The Board requested to table the information and revisit after the start of the Super VEBA.

#### 4. Investment Policy Statement & Ethics Policy

Mr. Kuhn presented an amended Investment Policy Statement as well as an amended Ethics Policy to the Board for consideration. Discussion over the changes took place.

#### **RESOLUTION 20-29** By Mayor Britton, Supported by Nye

Resolved, to accept the amended Investment Policy Statement and Ethics Policy as

presented.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

## **ATTORNEY'S REPORT**

### FOIA Requests and Responses

*FOIA from Financial News*

*FOIA from Institutional Shareholder Services, Inc.*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Michael Paramo Sick Pay

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Raymond Wiggins Appeal

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### **RESOLUTION 20-30** By Britton, Supported by Nye

Resolved, to confirm that Ray Wiggins has 10 or more years of service and vested in benefit and qualifies for insurance coverage in the New VEBA.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

### Renee Stevens Beneficiary

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Wilton – Correspondence to City Request Records

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Shedrick Bell EDRO

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Bryan Woods EDRO

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### John Johnson Forfeited Service Credit

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Marathon Subscription Documents

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Invoice for City for Annual Required Contribution

Attorney Henzi addressed this issue for the Board in the Attorney Report.

### Correspondence to Pre-96 Retirees re: \$400 Monthly Pension Supplement

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Summary Annual Report

Attorney Henzi addressed this issue for the Board in the Attorney Report.

**RESOLUTION 20-31** By Storum, Supported by Carrington  
Resolved, to approve the Summary Annual Report for publication.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

BeneSys Addenda

Attorney Henzi addressed this issue for the Board in the Attorney Report.

**RESOLUTION 20-32** By Nye, Supported by Storum  
Resolved, to approve the BeneSys Addenda and allow Chairman Storum to sign document.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

Finance Director – Oath of Office

Attorney Henzi addressed this issue for the Board in the Attorney Report.

New VEBA – Plan for Transition

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Request for Waiver Conflict – Legal Representation for NEW VEBA

Attorney Henzi addressed this issue for the Board in the Attorney Report.

**RESOLUTION 20-33** By Nye, Supported by Storum  
Resolved, to accept and agree to the Request for Waiver of Conflict and allow Chairman Storum to sign document.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

Political Contribution and Fee Disclosure Forms

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Memo re: Michigan Public Act 228 of 2020

Attorney Henzi addressed this issue for the Board in the Attorney Report.

Portfolio Monitoring Reports

*Robbins Gellar August 28, 2020*

*Robbins Gellar September 25, 2020*

*Robbins Gellar October 30, 2020*

Attorney Henzi addressed this issue for the Board in the Attorney Report.

*World Wrestling Entertainment, Inc. (RGRD)*

Attorney Henzi addressed this matter for the Board in the Attorney Report.

**RESOLUTION 20-34** By Storum, Supported by Nye

Resolved, to authorize Robbins Gellar to serve a formal litigation demand on the Board of Directors of WWE to take legal action against Vincent K. McMahon, George Barrious and Michelle Wilson (the “WWE Insiders”) for breaching their fiduciary duties of care and loyalty.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

*Tractor Supply Corporation (RGRD)*

Attorney Henzi addressed this matter for the Board in the Attorney Report.

**RESOLUTION 20-35** By Nye, Supported by Nye

Resolved, to ratify the Chairman’s actions of executing the documents to institute legal action.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

**A. Wiggins, Raymond – Application for Refund of Accumulated Contributions**

This was addressed under Attorney Reports.

**B. Authorized Parties Document/Callback List**

Ms. Gjorgjevski presented the Authorized Parties Document and Callback List to the Board for Trustee Storum to sign.

**C. Electronic Document Retention**

Ms. Gjorgjevski informed the Board that BeneSys would like to know how they would like to handle Electronic Document Retention. Mr. Henzi will review and work with BeneSys so he can report back to the Board at the next meeting.

**D. BeneSys, Inc. Fee Increase Request**

Ms. Gjorgjevski presented the previously approved Fee Increase Request for BeneSys for signature.

**E. AsherKelly, PLLC Conflict Waiver**

This was addressed under Attorney Reports.

**F. Oath of Office – Darin Carrington**

Mr. Carrington introduced himself to the Board as the City of Pontiac Finance Director and new Trustee.

**G. The Chairman requested that BeneSys place the Nyhart Actuarial Valuation Report on the Agenda for the next Meeting.**

**H. 2021 Meeting Calendar**

**RESOLUTION 20-36**

A motion carried to approve the 2021 Meeting Calendar.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

**CORRESPONDENCE**

BeneSys provided the Board with the correspondence below for informational purposes.

A. BeneSys Navigator – Q3 2020

B. Annual Employee Benefits Conference Registration

**NEXT MEETING DATE:** February 25, 2021 at 11:00 a.m.

**ADJOURNMENT**

**RESOLUTION 20-37** by Nye, Supported by Britton

Further Resolved, That the meeting be adjourned at 1:53 p.m.

Roll Call Vote:	Lon Britton	Yea
	Matt Nye	Yea
	Craig Storum	Yea
	Darin Carrington	Yea

I certify that the foregoing are the true and correct minutes of the meeting of the Police and Fire Retirement System held on December 3, 2020.

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*As recorded by BeneSys*