



**VEBA TRUST MEETING**  
**January 27, 2020**  
**Meeting Minutes**

The following persons were present:

**Committee Trustees:**

- Claudia Filler, President, CPREA
- Linda Watson, Member, CPREA
- Walter Moore, Retiree Trustee, CPREA (Via Conference Call)
- Lon Britton, Retiree Trustee, CPREA (Via Conference Call)
- Mayor Deirdre Waterman, City of Pontiac
- Jane Bais DiSessa, Deputy Mayor, City of Pontiac

**Other Persons Attending:**

- Samantha Kopacz, Attorney, Miller Canfield
- Anthony Chubb, City Attorney, Giamarco, Mullins & Horton

**Call to Order**

A meeting of the VEBA Trust Committee was called to order in the Pontiac City Hall, Executive Conference Room, on Monday, January 27, 2020, 4:30 PM by City Attorney Anthony Chubb.

**Agenda Approval**

Motion to approve Committee Agenda was made by Trustee Moore, and seconded by Trustee Mayor Waterman. Motion passed unanimously.

**Committee Agenda/Actions:**

**Agenda Item: Appointment of Seventh Trustee:**

The following individuals were considered for appointment as the seventh Trustee for the VEBA Trust Committee: Wayne Belback, NZ Bryant, John Barnard, and David Flaisher. Trustee members discussed the background of each nominee and recommended the development of a Conflict of Interest policy for the VEBA Trust Committee.

## **VEBA Trust Committee Meeting Minutes**

**January 27, 2020**

**Page 2 of 2.**

Subsequently, Trustee Moore, made the following motion: that contingent upon the signing of a conflict of interest statement, that NZ Bryant be appointed at the seventh member of the VEBA Trustee Committee. This motion was seconded by Trustee Bais DiSessa, and approved unanimously by the Committee.

### **Agenda Item: Establishment of Quarterly Meeting:**

Quarterly meeting date will be determined once the appointment of the seventh Trustee is finalized.

To ensure Committee is progressing, Trustee members agreed that the next meeting of the VEBA Trust Committee will be held as follows:

- Date: Friday, January 31, 2020
- Time: 4:00 PM
- Location: Pontiac City Hall, Executive Conference Room

Trustees also agreed that the agenda for this meeting will be as follows:

1. Approval of VEBA Trust
2. Conflict of Interest Policy
3. Election of Committee Officers
4. Establishment of Quarterly Meeting
5. Committee Budget for Remainder of Fiscal Year

### **Agenda Item: Discussion of IRS filing (Form 1024):**

Attorney Kopacz presented the Committee with a copy of the Application for Recognition of Exemption, Under Section 501(a), IRS form 1024. Attorney Kopacz reviewed document with Committee members and identified a few items on the form that still need to be identified. Attorney Kopacz will be sending an email to Meadowbrook to determine coverage per settlement cost. No formal action was taken on this item.

### **Adjournment:**

Motion to adjourn was made by Trustee Mayor Waterman, and seconded by Trustee Filler. Motion passed unanimously.

Meeting ended at 5:40 PM.

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Jane Bais DiSessa

Deputy Mayor – VEBA Trustee Member