

CITY OF PONTIAC VEBA Trust

VEBA Trust Board Meeting
December 21, 2020
Meeting Minutes

On December 21, 2020 a meeting of the Board of Trustees of the City of Pontiac VEBA Trust was called to order at 9:12 am via Zoom.

Trustees Present:

Claudia Filler, Chairperson
Deirdre Waterman, Vice Chairperson
Lon Britton, Secretary
Linda D. Watson
NZ Bryant
Dari Carrington
Walter Moore

Others Present:

Matthew Henzi
Samantha Kopacz
Billie Swazer
Francie Finnegan
Gary Kraft

AGENDA

There were no changes to the Agenda

PUBLIC COMMENT

A letter from Billie Swazer was read by the Secretary (Attached)

APPROVAL OF MINUTES

Motion by Moore/supported by Bryant to approve the minutes of December 10, 2020.

Roll Call Vote: Ayes 7 Nays 0
Motion Carried Unanimously

REPORTS

Chairperson - none
Secretary - none
Trustee Comments:

Trustee Moore stated the terms of the Settlement Agreement , a ruling by the Judge, were changed in the construction of the terms of the Trust. He requests, that at the next meeting ,a discussion on this matter be added to the agenda to determine how this occurred.

Trustee Watson wants a copies of meeting minutes, dates and attendance of any meetings that led to the construction of the Trust Document prior to the next meeting. Further, she also is requesting this issue to be on the next agenda.

LEGAL REPORT:

Samantha Kopacz reported that the IRS provisional letter for GERS termination and GERS re-establishment is under quality review at the IRS.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Matthew Henzi discussed his recommended priorities, timelines and rationale for posting of RFPs. He recommends posting RFPs on the following websites: MAPERS, NCPERS, IFEBP, MML as well as other sites as recommended by the trustees. Discussion followed.

Motion by Bryant, supported by Moore to accept the priorities and timelines calendar, as amended. (Attached)

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Discussion followed on where to post RFPs

Motion by Waterman, supported by Watson to approve the issuance of the RFP for a Third Party Administrator (TPA)

Roll Call Vote: Ayes 7 Nays 0
Motion Carried Unanimously

Motion by Waterman, supported by Watson to approve the issuance of the RFP for an Insurance Agency to procure Insurance Coverages for Health and Dental benefits.

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Waterman, supported by Carrington to approve the issuance of the RFP for Investment Consultant.

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Waterman, supported by Moore to approve the issuance of the RFP for an Insurance Agency to procure Fiduciary Liability Insurance.

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Moore supported by Watson to add the postings of the RFPS for Third Party Administrator, Insurance Agents and Investment Consultant to City's website and GERS website.

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Moore, supported by Waterman to amend the RFP for Third Party Administrator with changes as discussed with the Attorney. (Changes, as discussed, are redlined in the attached version)

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Moore, supported by Bryant to amend the RFP for Insurance Agent for procurement of Health and Dental coverage with changes as discussed with the Attorney (Changes, as discussed, are redlined in the attached version)

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Moore, supported by Watson to amend the RFP for Investment Consultant with changes as discussed with the Attorney. (Changes, as discussed, are redlined in the attached version)

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Motion by Watson, supported by Waterman to amend the RFP for Insurance Agent for procurement of Fiduciary Liability Coverage with changes as discussed with the Attorney. (Changes, as discussed, are redlined in the attached version)

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Discussion followed regarding a Custodial Bank.

Motion by Moore, supported by Watson to instruct Matthew Henzi to develop and send a Letter of Engagement to assist the VEBA Trust in the transfer of assets and perform as custodian for the Trust.

Roll Call Vote: Filler - yes
Waterman - absent
Britton - yes
Watson - yes
Bryant - yes
Carrington - yes
Moore - yes

Motion Carried

Motion by Moore, supported by Carrington to table the remaining RFPs that need to be issued until the next meeting.

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Matthew Henzi was asked to develop policies for the conduct of meetings.

CORRESPONDENCE: None

NEXT MEETING DATE:

Motion by Watson, supported by Bryant moved to adopt a proposed annual quarterly meeting calendar as follows: Second Thursday at 9 am beginning in February 2021. Scheduled dates to be as follows: February 11, 2021, May 13, 2021, August 12, 2021, November 18, 2021. Attachment)

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Special meetings will be held On January 14, 2021 to review proposed Meeting Policies and Procedures at 9 am and January 21, 2021 to review RFP responses at 2pm.

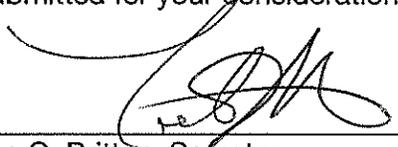
ADJOURNMENT:

Motion by Moore, supported by Watson to adjourn the meeting.

Roll Call Votes: Ayes 7 Nays: 0
Motion Carried Unanimously

Meeting adjourned at 12:07 pm

Submitted for your consideration



Lon G. Britton, Secretary

From: **B Swazer** bjs48340@yahoo.com
Subject: **PAYMENT TO VEBA BOARD**
Date: **Dec 21, 2020 at 8:48:21 AM**
To: **Lon Britton** ppdlonb@gmail.com
Cc: **Claudia Filler** claudiafiller@comcast.net, **Walter Moore**
wltrmoor@aol.com, **Linda D. Watson**
ldw3dove@yahoo.com

December 21, 2020

Dear VEBA Board:

I am Billie Swazer, City of Pontiac retiree and Pontiac citizen. I am writing to request that the VEBA Board request and talk about the payment due from the City of Pontiac. Mayor has virtually refused to provide the payment and I am wondering what does the Settlement Agreement say. I know the Mayor's attorneys are now citing the Trust Agreement, written by Attorney Samatha Kopacz, after the Settlement Agreement was agreed to and adjudicated, I want this VEBA funded, without waiting for the July, 2021 when it seems the City wants to pay. What really irritates me is that the City is giving \$7 million to Dearborn Capital in the Phoenix Center/Ottawa Towers Deal while the Mayor tells retirees she will soon give them healthcare. I want the payment made and I want it made now. I pay my bills prior to due date and I think the City should not wait but pay this bill now.

Billie Swazer
1619 Marshbank Dr.
Pontiac, MI 48340

CITY OF PONTIAC VEBA Trust
BOARD OF TRUSTEES MEETING
DECEMBER 21, 2020
AGENDA

1. ROLL CALL
2. AGENDA CHANGES
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES - December 10, 2020

5. REPORTS

- A. Chairperson
- B. Secretary
- C. Trustee Comments
- D. Legal Report

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Presentation and summation by Matthew Henzi, Attorney, of AsherKelly Law Offices on his recommendation as for issuance of Request For Proposals (RFPs), their priority and the rational for same.

8. CORRESPONDENCE
9. NEXT MEETING DATE
10. ADJOURNMENT

City of Pontiac VEBA Trust Board of Trustees Meeting

When

Mon Dec 21, 2020 9am – 12pm Eastern Time - New York

Where

[https://us02web.zoom.us/j/89324176714?](https://us02web.zoom.us/j/89324176714?pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09)

[pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09](https://us02web.zoom.us/j/89324176714?pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09) (map)

Who

•

ppdlonb@gmail.com - organizer

Lon Britton is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[https://us02web.zoom.us/j/89324176714?](https://us02web.zoom.us/j/89324176714?pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09)

[pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09](https://us02web.zoom.us/j/89324176714?pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09)

Meeting ID: 893 2417 6714

Passcode: 055690

One tap mobile

+16465588656,,89324176714#,,,,,0#,,055690# US (New York)

+13017158592,,89324176714#,,,,,0#,,055690# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 893 2417 6714

Passcode: 055690

Find your local number: <https://us02web.zoom.us/u/kIZ2ELIy4>

When	Mon Dec 21, 2020 9am – 12pm Eastern Time - New York
Where	https://us02web.zoom.us/j/89324176714? pwd=aDk0TG9la0RqYkpoSTg2WVMzycz1UT09 (map)
Who	

• ppdlonb@gmail.com - organizer

NOTICE OF REGULAR MEETING

There will be a meeting of the

CITY OF PONTIAC VEBA TRUST
BOARD OF TRUSTEES REGARDING:

CITY OF PONTIAC VEBA Trust
BOARD OF TRUSTEES MEETING

DECEMBER 21, 2020

AGENDA

1. ROLL CALL

2. AGENDA CHANGES

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES - December 10, 2020

5. REPORTS

- A. Chairperson
- B. Secretary
- C. Trustee Comments
- D. Legal Report

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Presentation and summation by Matthew Henzi, Attorney, of AsherKelly Law Offices on his recommendation as for issuance of Request For Proposals (RFPs), their priority and the rational for same.

8. CORRESPONDENCE

9. NEXT MEETING DATE

10. ADJOURNMENT

Date: Monday, December 21, 2020

Time: 9:00 AM

Location: Zoom Meeting

Join Zoom Meeting

[https://us02web.zoom.us/j/89324176714?
pwd=aDk0TG9la0RqYkpoSTg2WVMzczc1UT09](https://us02web.zoom.us/j/89324176714?pwd=aDk0TG9la0RqYkpoSTg2WVMzczc1UT09)

Meeting ID: 893 2417 6714

Passcode: 055690

Dial by your location

- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington D.C)
- +1 312 626 6799 US (Chicago)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Meeting ID: 893 2417 6714

Passcode: 055690

Find your local number: <https://us02web.zoom.us/u/kIZ2ELIy4>

Conference Call Dial-in Number: 1-312-626-6799

The meeting is being held virtually in accordance with the amended Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by dialing into the meeting at the conference call dial information provided above. You may also direct any questions or comments to the VEBA Trust via email at ppdlonb@gmail.com or call 248-931-1233.

Public Comment: For individuals who desire to make a public comment, please submit your name and comment in writing to Board Secretary Lon Britton, email: ppdlonb@gmail.com. Additionally, you may submit your public comment in writing to the Office of Human Resources Division, Attention: Kierha Davidson, during regular business hours. All public comments must