

- **Plan Reimbursements:** The Plan office reimburses for child and elder care expenses in late **December, March, June and September**.
- If your partner is also eligible for Plan benefits you may apply for the same child, but must select a different benefit category.
- The benefits you receive from the Plan **may be considered taxable**.
- **To receive Plan benefits the person(s) you apply for must live in one of the following counties:**

- Alameda
- Sacramento
- Santa Cruz
- Contra Costa
- San Francisco
- Sonoma
- Marin
- San Joaquin
- Solano
- Napa
- San Mateo
- Stanislaus
- Placer
- Santa Clara
- Yolo

**PLEASE PAY US A VISIT OR CONTACT US BY PHONE OR EMAIL IF YOU HAVE ANY QUESTIONS:**

- **Hours:** Monday and Wednesday — 8:30 a.m. to 4:45 p.m.
- **Address:** 247 Golden Gate Avenue, San Francisco, CA 94102
- **Staff:** Director: Louise Rush  
Payment Coordinator: Beatrice Mai  
Program Coordinator: Chris Rodriguez
- **Phone:** 415-864-0506
- **Email:** [ChildElderPlan@local2benefits.org](mailto:ChildElderPlan@local2benefits.org)
- **Website:** [www.local2benefits.org](http://www.local2benefits.org)



**LOCAL 2 HOSPITALITY INDUSTRY**

# **CHILD & ELDER CARE PLAN**

**PLAN YEAR SEPTEMBER 1, 2022 – AUGUST 31, 2023**

The **Child & Elder Care Plan** provides eligible employees with access to benefit programs so they can work productively in the hospitality industry while addressing child, elder or disabled relative care needs. The Plan's benefits reimburse participants for the full or partial cost of providing care for their family members.

**NEW!** Everyone now applies for benefits on our website: [local2benefits.org](http://local2benefits.org). You will need to apply from a computer, not your phone. No computer? Not a computer person? Visit us on Monday or Wednesdays and we will help you apply.

- You can apply **anytime** but the best time to apply is during the **summer** since the new Plan year starts in September.
- Determine the benefit you want by reviewing the benefits chart inside this brochure. You may select a primary and an additional benefit or two additional benefits.
- You must apply every year for benefits.
- Financial reimbursement ends when children exceed the age for the benefit or the Plan year ends.

# LOCAL 2 HOSPITALITY INDUSTRY CHILD & ELDER CARE PLAN 2022-2023

Category	Description	Required Documents	
PRIMARY	<b>PRESCHOOL</b> Up to 5 years Up to \$425/Month	<ul style="list-style-type: none"> <li>Reimburses preschool costs for a child not yet enrolled in kindergarten.</li> <li>A preschool child care provider is a person, program or facility legally licensed or license-exempt by the county or state.</li> </ul>	<ol style="list-style-type: none"> <li>Child's birth or adoption certificate in English.<sup>1</sup></li> <li>Child's Social Security card or document with the number on it.</li> <li>Provider's child care license or license-exempt status.</li> <li>Child Care Qualification form from our website (<a href="http://www.local2benefits.org">www.local2benefits.org</a>).</li> </ol>
	<b>INFORMAL</b> Up to 13 years \$100/Month	<ul style="list-style-type: none"> <li>An informal provider is a person or provider not licensed or registered by the city or state who provides child care. Informal providers often include relatives, neighbors, and friends.</li> </ul>	<ol style="list-style-type: none"> <li>Child's birth or adoption certificate in English.<sup>1</sup></li> <li>Child's Social Security card or document with the number on it.</li> <li><b>Proof of child's address no more than 90 days old: current tax return, report card, official (not handwritten) mail with child's name &amp; address.</b></li> </ol>
	<b>SCHOOL AGE</b> 5 to 13 years Up to \$325/Month	<ul style="list-style-type: none"> <li>Reimburses child care costs for kindergartners and up to the age of 13 years.</li> <li>A school age child care provider is a person, program or facility legally licensed or license-exempt by the county or state.</li> </ul>	<ol style="list-style-type: none"> <li>Child's birth or adoption certificate in English.<sup>1</sup></li> <li>Child's Social Security card or document with the number on it.</li> <li>Provider's child care license or license-exempt status.</li> <li>Child Care Qualification form from our website (<a href="http://www.local2benefits.org">www.local2benefits.org</a>).</li> </ol>
	<b>ELDER/ DISABLED CARE</b> \$160/Month	<ul style="list-style-type: none"> <li>Reimburses expenses for caregiving of a disabled child 13 years or older, disabled spouse, domestic partner, parent, current step parent or parent-in-law, or grandparent.</li> <li>Reimbursable services must be related to the health or well-being of the elder/disabled adult or child.</li> <li>Offers counseling and referral services related to care for elders or disabled relatives.</li> </ul>	<ol style="list-style-type: none"> <li>The Elder/Disabled Relative Qualification form from our website (<a href="http://www.local2benefits.org">www.local2benefits.org</a>) or current IHSS certification.</li> <li><b>Proof of relative's address no more than 90 days old: current tax return, phone/utility bill, dated letters from medical or insurance companies.</b></li> <li>Relative's Social Security card or document with the number on it.</li> <li>If the relative is your parent, submit your birth certificate in English.<sup>1</sup></li> <li>If the relative is your parent-in-law, submit your marriage certificate and your spouse's birth certificate.*</li> </ol>
ADDITIONAL	<b>NEWBORN</b> Up to 12 months \$125/Month	<ul style="list-style-type: none"> <li>Reimburses expenses for child care or supplies during the first year of life.</li> </ul>	<ol style="list-style-type: none"> <li>Child's birth or adoption certificate in English.<sup>1</sup></li> <li>Child's Social Security card or document with the number on it.</li> </ol>
	<b>YOUTH PROGRAM</b> Up to 18 years Up to \$500/Year	<ul style="list-style-type: none"> <li>Programs include enrichment classes, tutoring and summer programs.</li> <li>These programs must be offered by an established organization, agency, or school.</li> <li>Reimburses expenses for disabled children of any age.</li> </ul>	<ol style="list-style-type: none"> <li>Child's birth or adoption certificate in English.<sup>1</sup></li> <li>Child's Social Security card or document with the number on it.</li> <li>If child is disabled, and 18 or over, the Elder/Disabled Relative Qualification form or current IHSS certification.</li> </ol>
	<b>COLLEGE PREP &amp; COUNSELING</b> 12th graders	<ul style="list-style-type: none"> <li>12th grade students receive a college coach through our college partner ScholarMatch.</li> <li>Students and their coaches build strong college application lists, create dynamic applications, and seek financial aid.</li> </ul>	<ol style="list-style-type: none"> <li>Child's birth or adoption certificate in English.<sup>1</sup></li> <li>Child's Social Security card or document with the number on it.</li> </ol>

\*If you are applying for the **same person(s)** as last year, you **do not need** to submit forms to prove birth, marriage, or social security number.

<sup>1</sup>Birth or marriage certificates in a foreign language must be translated into English. THE TRANSLATION MUST BE VERIFIED BY A NOTARY PUBLIC.